

DRAFT UNTIL SIGNED

**Minutes of the Beck Row, Holywell Row & Kenny Hill Parish Council Meeting held on
Tuesday 9th September 2025 at 7.30pm**

Attendance:

Councillor Gary Peachey	Chair
Councillor Sue French	Vice Chair
Ms Jane Spenser	Clerk
Councillor Gary Harrison	
Councillor Philip Haylock	
Councillor Jamie Howard	
Councillor Steve Murrow	
Councillor Paul Stannard	

Members of the electorate and other attendees:

1 member of the electorate
PC Scott Cameron

The Chair opened the meeting at 7:30pm.

A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

6237	<u>Apologies and consent to acceptance for absence</u> Apologies received requiring consent from Cllr Alan Vickerage and Cllr James Bailey. Apologies accepted. Other apologies received from West Suffolk Cllr Don Waldron.	
6238	<u>To receive member's declaration of interest and dispensations relating to items in this agenda.</u> None were received.	
6239	<u>To resolve that the minutes of the meeting held on Tuesday 8th July 2025 are a true and correct record.</u> It was resolved that the minutes of the meeting on Tuesday 8 th July 2025 were a true and correct record. The minutes were signed by the Chair.	
6240	<u>Progress reports for information</u> a. Chair's report The village sign is now back in place and looking great.	

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b.	<p>Clerk's progress report on previous agenda items – Appendix F (circulated to Council Members ahead of the meeting)</p> <p>1) Sadly, Tim has tendered his resignation from the role of Parish Keeper due to opportunities that have arisen for him. He will be greatly missed from his role. It is potentially time to decide if outsourcing the grass cutting could be considered - removing the need to maintain equipment and servicing and with the increased costs in National Insurance along with rules, regulations and Health and Safety. This is for discussion on the agenda.</p> <p>2) Wreaths are ordered for Remembrance Day. Quality of the VJ Wreaths was quite poor. This has been reported to RBL Representative.</p> <p>3) EV Charging point documents are available for signature. (See email 04/09/25)</p> <p>4) All Time Alarm Solutions are scheduled to upgrade the CCTV system at the Hub over the coming weeks.</p> <p>5) The install of poles for the SID's is now on order with SCC</p> <p>6) Does the Council wish to sign to the Civility and Respect Pledge? Link to NALC emailed on 04/09/25. Please let me know.</p> <p>7) EOC have completed the annual air source service at the Hub.</p> <p>8) There are Hub bookings on all weekends throughout September which is great for the Hub.</p>	
6241	<p><u>Public participation session (15 minutes) to include Police, District and County Councillors' Reports.</u></p> <p>The issue of speeding was raised by a member of the electorate requesting that it is discussed on the next agenda. The speed through the village is getting worse as it is on the A1101 towards Kenny Hill. The 50mph speed limit is regularly breached.</p> <p>a. Councillor Colin Noble – Suffolk County Council No report received.</p> <p>b. Councillor Don Waldron – West Suffolk Council Apologies received, any matters for his attention please do get in touch.</p>	
c.	<p>The Beacon – Cllr French</p> <p>Cut off for entry in next edition (Oct-Nov) is Sat 13th Sept 25.</p>	

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c.	<p>PC Scott Cameron – Community Policing</p> <p>The issue with off road biking is ongoing and under investigation with plans for days to tackle it later in the year.</p> <p>PC Cameron is keen to assist on matters regarding speeding and would like to see the Speedwatch campaign up and running. He is happy to help with this.</p> <p>The Community Policing team were aware of a rough sleeper on Aspal Close who they had been in contact with regarding housing needs.</p>	
6242	<p><u>Planning matters</u></p> <p>DC/25/1302/HH Householder planning application – single storey front extension. Location: Rainbows End, Wilde Street, Beck Row, IP28 8BL SUPPORT</p> <p>DC/25/0933/LB Re-Consultation, amended description – a. replacement of two metre high boundary wall (following removal of shrubs), b. replace roof, c. insertion of six rooflights to create rear elevation, d. single storey rear extension to create new garden room. Location: Harvest Barn, 1 Holywell Farm, Holywell Row, IP28 8NL. REFER TO PREVIOUS COMMENTS MADE</p>	Clerk
6243	<p><u>Governance and Finance</u></p> <p>a. To receive and approve the bank reconciliations - Appendix A and Appendix B - Reconciliation of Parish Council and Parish Hub bank accounts, previously circulated to members ahead of meeting, for the month ending August 2025, were received and approved.</p> <p>b. To approve payments - i. Parish Council - Appendix C ii. Parish Hub - Appendix D</p> <p>Approved and authorised for payment. Appendix items can be found in the minute folder with signed minutes relating to this meeting.</p> <p>c. To resolve an amount to move to savings account. It was resolved to transfer £10,000 across to a notice savings account.</p> <p>d. To note the completion of the limited assurance review 31 March 2025 and the receipt of the External Auditors Certificate. It is the External Auditors opinion that on the basis of their review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR) Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to their attention giving</p>	

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	<p>cause for concern that relevant legislation and regulatory requirements have not been met.</p> <p>A notice of conclusion of audit has been prepared and is displayed on the Parish Hub notice board as well as the website.</p>	
6244	<p><u>To receive and note the Annual Operational Play Inspection Appendix E</u></p> <p>The inspection report was circulated to Council Members ahead of the meeting. Certain aspects of the report had already been actioned by removal of the zip wire and the repairs requested to the trampoline were carried out by the Parish Keeper.</p> <p>It was resolved to replace the damaged seating on the outdoor gym equipment. The Clerk will place an order for the parts.</p>	Clerk
6245	<p><u>To discuss plans and timings for Remembrance Sunday, 9th November</u></p> <p>Timings for wreath laying will be 10.00am to meet at Lamble Close War Memorial then 10.30am at the War Graves, St John's Church. A church service will take place at 11.00am at St John's Church for people wishing to attend.</p> <p>Wreath laying at Kenny Hill War Memorial will take place at 10.30am on Saturday 8th November.</p>	
6246	<p><u>To resolve the purchase of Parish Christmas trees</u></p> <p>Prices for 2025 have been requested and received. These were discussed at the meeting. It was resolved to purchase 3 x 12ft trees, 2 x 10ft trees and an 8ft. The trees will go up on Saturday 29th November. Delivery will be requested for Friday 28th November.</p>	Clerk
6247	<p><u>To revisit the discussion on solar panels for the Parish Hub</u></p> <p>West Suffolk Council have confirmed that Option B of the solar panel funding is still an option. Cllr Stannard has been making contact with potential installers and details will be passed to the Clerk to make arrangements for quotes.</p>	Cllr Stannard Clerk
6248	<p><u>To discuss plans for Parish Keeping/grass cutting</u></p> <p>Following on from Tim's resignation as Parish Keeper, it was resolved to price up outsourcing the grass cutting and landscaping to contractors for the 2026 cutting season. Tim is likely to be able to see out this season with grass cutting as and when required. The Clerk will obtain quotes.</p>	Clerk Cllr Stannard left on a call out 8.50pm

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	<p>Depending on the quotes obtained, further consideration will be given to looking for a new Parish Keeper or outsourcing the work required to contractors.</p> <p>Cllr Haylock and Cllr Peachey felt that the Council Members may well need to take on some minor repairs where they can in the absence of a Parish Keeper.</p>	
6249	<p><u>Confidential matter, resolution to be passed to move into a private session public/press excluded from meeting at this point.</u></p> <p>Resolution passed, private session entered.</p>	
6250	<p><u>Items for consideration for inclusion on the next agenda</u></p> <p>Speeding in the villages and the A1101 – Kenny Hill.</p>	
6251	<p><u>Date of the next meeting</u></p> <p>The next meeting is scheduled for Tuesday 14th October 2025.</p>	
6252	<p><u>Meeting closed</u></p> <p>The meeting closed at 9.05pm.</p>	

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