

DRAFT UNTIL SIGNED

**Minutes of the Beck Row, Holywell Row & Kenny Hill Parish Council Meeting held on
Tuesday 8th July 2025 at 7.30pm**

Attendance:

Councillor Gary Peachey	Chair
Councillor Sue French	Vice Chair
Ms Jane Spenser	Clerk
Councillor James Bailey	
Councillor Gary Harrison	
Councillor Philip Haylock	
Councillor Jamie Howard	
Councillor Alan Vickerage	

Members of the electorate and other attendees:

1 member of the electorate

The Chair opened the meeting at 7:30pm.

A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

6223	<u>Apologies and consent to acceptance for absence</u> Apologies received requiring consent from Cllr Steve Murrow and Cllr Paul Stannard. Apologies accepted. Other apologies received from PC Scott Cameron, West Suffolk Cllr Don Waldron and County Councillor Colin Noble.	
6224	<u>To receive member's declaration of interest and dispensations relating to items in this agenda.</u> None were received.	
6225	<u>To resolve that the minutes of the meeting of the Council held on Tuesday 10th June 2025 are a true and correct record.</u> It was resolved that the minutes of the meeting on Tuesday 10 th June 2025 were a true and correct record. The minutes were signed by the Chair.	
6226	<u>Progress reports for information</u> a. Chair's report The Rose & Crown Reunion event took place on Sat 5 th July and was well attended. Thanks to Ken and Nicky Crist for cooking the BBQ and giving up their time to help with the event. Thanks also to the	

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b.	<p>Cricket Club for providing the bar and to Chris Sykes for the disco. Thanks to Cllr French, Cllr Harrison and Cllr Stannard for their help.</p> <p>The Chair feels there is now a lack of communication and contact between RAF Mildenhall and the local Community. The Chair will discuss this further with the Community Relations Advisor.</p> <p>The Chair also reported, following attendance at the Friends of Aspal Close (FOAC) meeting, that he believes it is important to try and integrate more organisations within the village.</p> <p>The Chair wished to thank and congratulate the Clerk on attending the Play Inspectors Course and completing the examination.</p> <p>Clerk's progress report on previous agenda items – Appendix G (circulated to Council Members ahead of the meeting)</p> <p>1) Application submitted to the Local Authority Bus Grant fund to request a replacement/new bus stop on the A1101 next to the Kings Head Pub. County Councillor Colin Noble has confirmed his support of the application which was necessary in order to apply. Photos of the condition of the site and all location details were provided with the application.</p> <p>2) The Beck Row Village Sign should be ready for collection next week. The clock which was present at the top of the sign is obsolete so the sign will be returned in its original form prior to the clock being added.</p> <p>3) The Pop-Up Library at the Parish Hub has come to an end. This project was funded from Section 106 money and, when the project began 1 year ago, there were funds to run it for 6 years. That covered staffing, Hub hire and other costs incurred by Suffolk Libraries. I have emailed SCC, and copied Councillor Noble into this email asking for confirmation of the funding balance and what they now plan to provide as a service to Beck Row? I am still awaiting a reply. The library started out well but numbers fluctuated and some weeks there were only a couple of parents/children present. Even so, the funding was in place to offer and run this service for 6 years. Important to also mention that Angela would come along every week to set up and offer refreshments for any attendee adults/children and this was funded by the remaining Warm Rooms Grant money. The reason cited for not continuing was staffing, as the existing member of staff was sadly leaving her role. I will be following up on this until an answer is received as it is important that this funding is kept track of and that an answer is received regarding the balance and the future plans.</p> <p>4) Regarding the opening and closing of the Hub for bookings. It isn't always possible for me to run people through doing that themselves. An awful lot of my non-working hours are taken up opening and closing the Hub at weekends, sometimes every weekend in a month. It would be helpful if those that have keys could share in the opening</p>	
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	<p>and closing of Hub bookings. This would involve checking the online bookings calendar and putting their name in front of the booking entry, confirming that they are able to assist with that booking. In the meantime, I will attempt to create as many self-openings/closings as possible.</p> <p>5) Wreaths need ordering for Remembrance Day (document at meeting to show options) VJ Day wreath enquiry made, waiting on response.</p> <p>6) Solar Panel agreement documents (at meeting to sign by Chair/RFO). EV Charging point documents also at meeting for signature.</p> <p>7) Meeting with All Time Alarm Solutions regarding CCTV system upgrade/replacement at the Hub next week.</p> <p>8) The Youth Shelter has been vandalised. It was further vandalised within a day of noticing the first damage as the Clerk and Parish Keeper were both at the ground the day before and after. I would suggest revisiting the installation of CCTV at the ground especially regarding insurance/criminal damage evidence.</p> <p>9) The Clerk has instructed the Parish Keeper to remove the zip wire as this has now been flagged on the Annual Operational Inspection (prior to receipt of the whole report) and needs immediate work/repairs. So, to isolate the equipment until that time, it has been removed completely including the traveller. The cable needs replacing as does a structural beam. Quotes for these repairs have been requested from the manufacturer but after receiving them you may wish to consider replacing the equipment. Play equipment does have a lifespan.</p> <p>10) The Clerk attended the Play Inspectors course in Stowmarket last week and will hopefully have gained the certificate to cover a 3-year period of being a Routine Play Inspector. This isn't a compulsory qualification, and the play park is inspected by a Routine Play Inspector each month, but the qualification enables me to have better judgement and clarity on monitoring and repairs for the weekly inspections/risk assessments that are necessary. An Operational Play Inspector inspects the equipment yearly. This report is due.</p> <p>11) The Clerk hasn't yet committed to the purchase of 2 new SID's. (The form and 15-page document re the install of new pole if required will be at the meeting). This requires further discussion having made enquiries with SCC. The SID's quote and request to purchase has been made with ElanCity but have been held off currently.</p> <p>The Beacon – Cllr French</p>	
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c.	Cut off for entry in next edition (Aug-Sept) is Sat 12 th July 25. 3 new adverts to go into the Beacon from the next edition.	
6227	<p><u>Public participation session (15 minutes) to include Police, District and County Councillors' Reports.</u></p> <p>a. Squadron Leader Andy Bell – RAF Mildenhall Not present – no report received.</p> <p>b. Councillor Colin Noble – Suffolk County Council Apologies received – please send any matters for his attention.</p> <p>c. Councillor Don Waldron – West Suffolk Council Apologies received, any matters for his attention please do get in touch.</p> <p>d. PC Scott Cameron – Community Policing Apologies received – email update received as below:</p> <p>There are plans in place to tackle the rogue illegal motocross incidents in your area. There are a number of resources pulling together to tackle both Mildenhall and Beck Row. I will update with the results as and when I get them.</p> <p>I have also been in contact with our traffic policing team, and I am currently in discussion with them around ASB in vehicles, predominantly coming from the airbase. A meeting was held, together with RAF Mildenhall who are also interested in resourcing a workforce to tackle the issues. I will also be actively looking at any vehicles involved in ASB in and around the village.</p> <p>I am also keen to reduce speeding vehicles entering and exiting the village. As discussed, I am more than happy to attend any volunteer work regarding community speed watch. I'm hopeful that with my involvement any volunteers will feel at ease. I will ask the question around deployment of your, potential, speed watch team and get back to you.</p>	
6228	<p><u>Planning matters</u></p> <p>DC/25/0932/HH – Householder planning application – a. ancillary living accommodation, b. replacement of two metre boundary wall (following removal of shrubs), c. replace roof, d. insertion of six roof lights to rear elevation. Location: Harvest Barn, 1 Holywell Row Farm, Holywell Row, IP28 8NL. OBJECT. Loss of privacy and over development of site. Concerns that the extension is not in keeping with the existing building and street scene, and negative impact on the grade II listed building.</p>	

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	<p>DC/25/0933/LB – Application for listed building consent – a. replace roof, b. insertion of six windows to rear elevation, c. replacement of two metre boundary wall (following removal of shrubs). Location: Harvest Barn, 1 Holywell Row Farm, Holywell Row, IP28 8NL OBJECT</p> <p>DC/25/0988/OUT – Outline planning application (means of access to be considered) three dwellings. Location: The Coal Yard, Wilde Street, IP28 8BL. SUPPORT</p> <p>DC/25/0996/HH – Householder planning application – a. rear extension b. attic conversion (to include new dormer windows) c. external rendering to include internal alterations. Location: Ulvik Lodge, 72 The Street, Beck Row, IP28 8DH. SUPPORT</p> <p>DC/25/1003/VAR – VARIATION of condition 2 of DC/18/1206/FUL to allow change of position of two dwellings and associated parking and amendment to floor layout. Location: Land off Willow Close, Holywell Row, IP28 8NH OBJECT refer back to original objection.</p>	
6229	<p><u>Governance and Finance</u></p> <p>a. To receive and approve the bank reconciliations - Appendix A and Appendix B - Reconciliation of Parish Council and Parish Hub bank accounts, previously circulated to members ahead of meeting, for the month ending June 2025, were received and approved.</p> <p>b. To approve payments - i. Parish Council - Appendix C ii. Parish Hub - Appendix D</p> <p>Approved and authorised for payment. Appendix items can be found in the minute folder with signed minutes relating to this meeting.</p> <p>c. To receive the budget comparison for Qtr 1 2025. Appendix E</p> <p>The budget comparison was circulated to members ahead of the meeting for reference purposes.</p>	
6230	<p><u>To receive and action play area report/repairs June 2025</u> <u>Appendix F</u></p> <p>The Cable Runway has been removed/isolated whilst quotes are obtained for repairs. If the repairs are not cost effective, then consideration will be given to replacing the equipment. The Clerk will send the quote for repairs to Council Members once received from Creative Play.</p>	Clerk

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6231	<u>To discuss and propose a date for Love Your Village Sept 2025</u> Date proposed and agreed as Thursday 11 th September. Cllr Bailey will prepare an article for the Beacon. Refreshments will be provided at the Hub after the clean-up. The Clerk will order the litter pickers from West Suffolk Council.	Clerk
6232	<u>To discuss and resolve the purchase of wreaths</u> The Poppy Appeal Wreath Range was considered. Wreath C was chosen. 3 wreaths will be ordered for Remembrance Day in November via the Royal British Legion – Lakenheath Division.	Clerk
6233	<u>Confidential matter, resolution to be passed to move into a private session public/press excluded from meeting at this point.</u> Resolution passed, private session entered.	
6234	<u>Items for consideration for inclusion on the next agenda</u> None currently.	
6235	<u>Date of the next meeting</u> The next meeting is scheduled for Tuesday 9 th September 2025. The Parish Council do not meet in August.	
6236	<u>Meeting closed</u> The meeting closed at 9.10pm.	

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