

DRAFT UNTIL SIGNED

**Minutes of the Beck Row, Holywell Row & Kenny Hill Annual Parish Council Meeting
held on Tuesday 13th May 2025 at 7.30pm**

Attendance:

Councillor Gary Peachey	Chair
Councillor Sue French	Vice Chair
Ms Jane Spenser	Clerk to the Council
Councillor James Bailey	
Councillor Sue French	
Councillor Steve Murrow	
Councillor Paul Stannard	
Councillor Alan Vickerage	

Members of the Electorate

4 members of the electorate were present.
Sgt Pete Maxfield and PC Scott Cameron

The Chair opened the meeting and welcomed all members. The Chair then stood down as the Council prepared to propose and elect a new Chair for 2025-2026.

A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

6192	<u>Nomination for and Election of Chair inc. signing of the Declaration of Acceptance of Office</u> Councillor Gary Peachey was unanimously nominated and elected as Chair. The declaration of Acceptance of Office was signed.	
6193	<u>Nomination for and Election of Vice-Chair inc. signing of the Declaration of Acceptance of Office</u> Councillor Alan Vickerage and Councillor Sue French both received nominations for Vice-Chair. Councillor Vickerage didn't wish to be elected as Vice-Chair having served several terms so withdrew. Councillor Sue French was elected as Vice-Chair. The declaration of Acceptance of Office was signed.	
6194	<u>Apologies and acceptance for absence</u> Received and accepted from Councillor Philip Haylock and Councillor Gary Harrison. Further apologies received from West Suffolk Councillor Don Waldron.	
6195	<u>Council to note Jane Spenser (Clerk) as Proper Officer of the Council and to confirm that it fulfils the eligibility criteria to use General Power of Competence (GPOC)</u>	

Signed by Chair of meeting:

Date signed:

	It was noted that Jane Spenser is Proper Officer of the Council and that the Council meets the eligibility criteria to use the GPOC.	
6196	<p><u>Council to note, Jane Spenser (Clerk) as Responsible Financial Officer of the Council.</u></p> <p>It was noted that in accordance with s151 of the 1972 Act, the Parish Clerk is appointed as the Council's Responsible Financial Officer for the Council as part of her contract of employment.</p>	
6197	<p><u>To appoint a delegate to meetings of Suffolk Associations of Local Councils</u></p> <p>Cllr Gary Peachey was appointed as the delegate to meetings of Suffolk Associations of Local Councils.</p>	
6198	<p><u>To receive member's declaration of interest and dispensations relating to items in this agenda.</u></p> <p>Councillor Stannard declared his interest in a planning application on this agenda. Councillor Stannard will not take part in the discussion or the submitted consultee comment for the application DC/25/0638/FUL.</p>	
6199	<p><u>To resolve that the minutes of the meeting of the Council held on Tuesday 8th April 2025 are a true and correct record.</u></p> <p>It was resolved that the minutes were a true and correct record. The minutes were signed by the Chair.</p>	
6200	<p><u>Progress Reports for information:</u></p> <p>a. Chair's report VE Day celebrations took place last Thursday and the commemorative bench purchased by the Parish Council is in place outside the Parish Hub. The play park equipment is now painted and looking great. The planters that Tim made, having been very kindly filled by Aspal Lane Nursery, are now also in place by the Beck Row Village Sign which unfortunately isn't back yet from being restored.</p> <p>b. Clerk's progress report on previous agenda items. The Clerk met the engineer on site for EV charging point site survey last week. The contract information regarding the solar panel install for the Parish Hub has been received and circulated to Council Members for review and comment.</p> <p>c. The Beacon All items for inclusion need to be in by the end of the week to include Easter Egg Hunt and VE Day celebrations.</p>	

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6201	<p><u>Public participation session (15 minutes) followed by Police, District and County Councillor Reports.</u></p> <p>A resident raised a query on the planning application for 58 The Street regarding the need for the extension of the drop curb and querying the location of the electricity pole.</p> <p>a. Squadron Leader Andy Bell – RAF Mildenhall Unable to attend this time, no report at present.</p> <p>b. Councillor Colin Noble – Suffolk County Council No report at this time.</p> <p>c. Councillor Don Waldron – West Suffolk Council Nothing to report at this time.</p> <p>d. DS Pete Maxfield & PC Scott Cameron – Community Policing</p> <p>DS Pete Maxfield reported that a lot of stolen vehicles have been found hidden around various streets in Beck Row. A lot of high value trailers and goods stolen. DS Maxfield is retiring later in the year but will introduce his predecessor when they are in post. Community Policing is still a focus and PC Scott Cameron will take over from PC Andy Green for the local area.</p> <p>PC Cameron has joined the Community Policing Team having previously been in Bury St Edmunds as a response officer. He has been familiarising himself with the area over the past week. He has met and chatted with people locally. He is very keen to work in and with the community. He will base himself at Brandon and be covering this Parish as well as other local villages. He will aim to attend the monthly Parish Council meetings.</p>	
6202	<p><u>To consider planning applications</u></p> <p>DC/25/0497/FUL - Planning application - two dwellings with garaging. Location: Land At Cherry Tree Gardens, Beck Row. (Extension for consultee comment extended to 14.05.25). OBJECT Outside settlement boundary.</p> <p>DC/25/0537/HH – Re-consultation, householder planning application - a. front porch extension b. insert 1 No. window to side elevation c. single storey side and rear extension (following demolition of existing conservatory) d. infill windows to front and side elevation e. rendering of existing elevations f. insertion of 3 No. rooflights in the rear elevation. Location: 3 Clements Way, Beck Row SUPPORT</p> <p>DC/25/0542/FUL - Planning application - mixed use development - construction of retail unit with two dwellings and office above (following demolition of existing dwelling). Location: 58 The Street Beck Row. OBJECT – due to location and proximity to junction.</p>	Action Clerk

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	<p>DC/25/0638/FUL - Planning application - one self-build dwelling (following demolition of existing dwelling) De Creke Farm, The Common, Beck Row. SUPPORT</p> <p>DC/25/0618/FUL - Planning application - nine dwellings (following demolition of existing dwellings) Land Off Aspal Hall Road Beck Row. SUPPORT</p>	
6203	<p><u>Governance and Finance:</u></p> <p>a. To receive, approve and sign the annual accounts for the Parish Council - The accounts were approved and signed.</p> <p>b. To receive, approve and sign the annual accounts for the Parish Hub - The accounts were approved and signed.</p> <p>c. To receive and note the Annual Internal Audit Report - Received and noted by members.</p> <p>d. To consider, approve and sign the Effectiveness of Internal Audit - The Effectiveness of Internal Audit was approved and signed.</p> <p>e. To consider, approve and sign the Annual Financial Risk Assessment - The Annual Financial Risk Assessment for 2025 - 2026 was approved and signed.</p> <p>f. To consider, approve and sign the Annual Governance Statement (section 1) 2024/25 – (page 4 of 6) - Approved and signed.</p> <p>g. To consider, approve and sign the Accounting Statement (section 2) 2024/25 – (page 5 of 6) - Approved and signed.</p> <p>h. To note that the Clerk has set the period for the Public Rights of Unaudited Annual Governance and Accountability Return. This was noted and will be displayed on the public notice board outside the Parish Hub and on the Parish Council Website.</p> <p>i. To receive and approve the bank reconciliations -</p> <p>Appendix B and Appendix C - Reconciliation of Parish Council and Parish Hub bank accounts previously circulated to members ahead of the meeting for the month ending April 2025 were received and approved.</p> <p>j. To approve payments -</p> <p>i. Parish Council – appendix C ii. Parish Hub - appendix D</p> <p>Payments were authorised.</p>	

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	<p>k. To receive and sign the Internal Control Statement and Report 2024/25 APPENDIX F The Internal Control Statement and Report was received and signed.</p>	
6204	<p><u>To discuss the purchase of an additional speed indicator sign for A1101.</u></p> <p>Cllr Murrow proposes that we purchase 2 new signs whilst they are on offer from ElanCity. One will be placed on The Street, A1101 and one at the other end of Beck Row on the A1101. It was resolved to accept this proposal to further deter speeding through the Parish.</p> <p>The data will be downloaded and sent to the authorities for them to review and assess the need for further intervention on the Parish roads.</p>	
6205	<p><u>To discuss progress on the land at Holywell Row</u></p> <p>There has been no response to the solicitor's letter issued. West Suffolk Council and Flagship Homes are aware that the purchaser has moved the boundary that was set by them. As this land was purchased for the use of the residents, it was resolved that the Parish Council must do what is necessary to restore the agreed boundary to access the land at the rear. Further legal action will be taken. The cost of which will have to come from Parish reserves.</p>	
6206	<p><u>To discuss renovation and movement of K6 Kiosk from Holmsey Green to the Hub</u></p> <p>Cllr Peachey discussed getting a team together to move the box as it will take some work to get it moved. Once moved it will sit on the concrete slab inside the Hub grounds and then can be renovated for use. There has been interest by residents in this project. Once it is moved, the Parish Council will seek input from residents to help renovate or provide ideas for its use.</p>	
6207	<p><u>To update on Rose & Crown reunion event</u></p> <p>There are around 55 tickets reserved. The disco is booked, the cricket club will be covering the bar and Ken Crist has offered to do a BBQ. Cllr Peachey and Cllr French discussed a further advert in the next Beacon magazine.</p>	
6208	<p><u>Items for consideration for inclusion on the next agenda</u></p> <p>None at this time.</p>	
6209	<p><u>Date of next meeting</u></p> <p>Confirmation that the next meeting will be held on Tuesday 10th June 2025.</p>	
6210	<p>Meeting closed at 8.50pm</p>	

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