

## DRAFT UNTIL SIGNED

Minutes of the Beck Row, Holywell Row & Kenny Hill Parish Council Meeting held on Tuesday 6<sup>th</sup> February 2024 at 7.00pm

## Attendance:

Councillor Gary Peachey      Chair  
 Ms Jane Spenser              Clerk to the Council  
 Councillor Alan Vickerage    Vice Chair  
 Councillor Sue French  
 Councillor Philip Haylock

Members of the Electorate and other attendees:

0 members of the electorate in attendance.  
 Squadron Leader Andy Bell  
 District Councillor Don Waldron and  
 PC Andrew Green – Community Policing Officer

The Chairman opened the meeting at 7:10pm. A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

5952	<b><u>Apologies and acceptance for absence</u></b>  Councillor Murrow, Councillor Petric and Councillor Bailey	
5953	<b><u>To receive member's declaration of interest and dispensations relating to items in this agenda.</u></b>  None were received.	
5954	<b><u>To resolve that the minutes of the meeting of the council held on Tuesday 9<sup>th</sup> January 2024 are a true and correct record.</u></b>  It was resolved that the minutes of the meeting on Tuesday 9 <sup>th</sup> January 2024 were a true and correct record. The minutes were signed by the Chair.	
5955	<b><u>Progress Reports for information:</u></b>  <b>a. Clerk including urgent decisions taken since the last meeting.</b> Appendix E – attached with minutes.  <b>b. The Beacon</b> Everything by 14 <sup>th</sup> March for the next edition.	

Signed by Chair of meeting: .....

Date signed: .....

5956	<p><b><u>Public participation session (15 minutes) to include Police, District and County Councillors Reports.</u></b></p> <p><b>a. Squadron Leader Andy Bell – RAF Mildenhall</b>  Busy operational focus &amp; amp; mindset remains. Ospreys still grounded we are trying to re-energise dialogue with West Suffolk District Council re future infra projects:  (The new SOW ‘Campus’ should start in 2025, On-Base Housing in 2027 plus potentially new West Row Gate later in 24/early 25)  <u>Base Exercises:</u>  - 15 Feb, Active Shooter  - Early May, 2 week readiness exercise, dates TBD.  New 352 Special Operations Wing Commander arrives this summer – Colonel Adam Moore (vice Col McGill) New 48 Fighter Wing Commander/RAF Lakenheath 1-Star General also arrives this summer but nfd atm.  <u>Dates for diary:</u>  9 May: Joan Mann Day  17 Aug: US Air Force Ball. 1940s themed.  16 Oct: 90th Birthday. Comet can’t land sadly but hoping to have display at some point this year.</p> <p><b>b. PC Andrew Green – Community Policing Officer</b>  PC Andrew Green attended to introduce himself as the Community Policing Officer for this Parish. His aim is to be visible and present in the area. He is attending the Primary School frequently during drop off and pick up times. He is keen to be involved in local activities that are planned. He covers Beck Row, Lakenheath and part of Brandon.</p> <p><b>c. Councillor Colin Noble – Suffolk County Council</b>  Not present, no report at this time.</p> <p><b>d. Councillor Don Waldron – West Suffolk Council</b>  Anglian Water will be starting to investigate works at the junction of Wildmere Lane with a view to changing the pumping station. The Decarbonisation Grant update is underway, the condition reports have been requested.</p>	
5957	<p><b><u>Statutory business</u></b></p> <p>Council members resolved that the Parish Council meets the conditions of eligibility set out in the Schedule to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, thereby enabling it to use the General Power of Competence. This will remain valid until the annual meeting following the next ordinary election in May 2027.</p>	

Signed by Chair of meeting: .....

Date signed: .....

5958	<p><b><u>To consider planning applications</u></b></p> <p><b>DC/23/2092/OUT</b> - Outline planning application (means of access to be considered) – eight dwellings. Land South Of Queens Close, Beck Row Suffolk. <b>Support</b></p> <p><b>DC/24/0134/HH</b> - Householder planning application – detached two bay cart lodge. 31 Holmsey Green, Beck Row. <b>Support</b></p>	Clerk
5959	<p><b><u>Finance:</u></b></p> <p><b>a. To receive for information the bank reconciliations -</b></p> <p>Appendix A and Appendix B - Reconciliation of Parish Council and Parish Hub bank accounts, previously circulated to members ahead of meeting, for the month ending January 2024 were received.</p> <p><b>b. To approve payments -</b></p> <p>i. Parish Council – appendix C ii. Parish Hub - appendix D</p> <p>Payments were approved and authorised for payment. Appendix items can be found in the minute folder with signed minutes relating to this meeting.</p>	
5960	<p><b><u>To approve and adopt circulated policies</u></b></p> <p>It was resolved to adopt the listed policies –</p> <p>Health &amp; Safety Internet Banking Lone Banking Playground Play Areas Risk Management Procurement</p> <p>The policies will be reviewed annually.</p>	
5961	<p><b><u>To consider and approve carrying out machinery servicing for Parish equipment.</u></b></p> <p>It was resolved to proceed with Andy Stevens carrying out the servicing required to all Parish equipment in preparation for Spring growth and grass cutting season. The Parish Keeper will liaise with Mr Stevens regarding collection of the equipment on a suitable date.</p>	Clerk

Signed by Chair of meeting: .....

Date signed: .....

5962	<p><b><u>To discuss further updates on the Family Fun Day 2024 alongside 90th Anniversary RAF Mildenhall</u></b></p> <p>The Clerk has secured bookings for a significant amount of family activities including a climbing wall and mobile laser tag along with inflatables and mini golf. An event plan will continue to be put together and added to. Councillor Peachey and Councillor Haylock will put together a classic car parade/show. Councillor Petric will do a scale map for the Clerk to add to the event plan. Further promotion of the event will go into the next Beacon and online.</p> <p>The event is set to run from 12pm – 4pm followed by evening entertainment taking place at The Kings Head in Beck Row. The Clerk will be discussing further details with the landlords of the Kings Head. Councillor Haylock will make contact with and find out pricing for live bands.</p> <p>In conjunction with this but not related to the day – The annual Easter Egg hunt being held on Saturday 30<sup>th</sup> March will be based on the theme of the Mildenhall to Melbourne Air Race of 1934. Councillor Petric will work with the Clerk to prepare for the day. Potential timings for Easter Egg collection will be 10am-2pm at the Parish Hub.</p>	<p><b>Clerk Cllr Peachey Cllr Haylock Cllr Petric</b></p>
5963	<p><b><u>To discuss further quote/s received for the Cycle Park/Track</u></b></p> <p>Councillor Peachey has obtained a second quotation for the cycle park build. A third is required before a decision can be made. Councillor Peachey and Councillor Haylock will aim to have a final quote before the next meeting.</p>	<p><b>Cllr Peachey Cllr Haylock</b></p>
5964	<p><b><u>To discuss quote for CCTV on Toc-H land</u></b></p> <p>A quote has been prepared from All Time Alarm Solutions Ltd. The quote is £3155.27 plus vat. At this present time the council resolved to not proceed with installation of CCTV. It will be reviewed again later in the year following the installation of the youth shelter. Many factors were considered and discussed around the need for CCTV including consulting local crime statistics before reaching this decision.</p>	
5965	<p><b><u>Matters for next meeting</u></b></p> <p>To discuss moving the meeting to 7.30pm To discuss moving the meeting to the 1<sup>st</sup> Tuesday of month</p>	
5966	<p><b><u>Date of next meeting</u></b></p> <p>To confirm the date of the next meeting is Tuesday 12<sup>th</sup> March 2024.</p>	
5967	<p><b><u>Meeting closed – 8.59pm</u></b></p>	

Signed by Chair of meeting: .....

Date signed: .....